



COLLECTION / DELIVERY FORM

LOGISTICAL SUPPORT

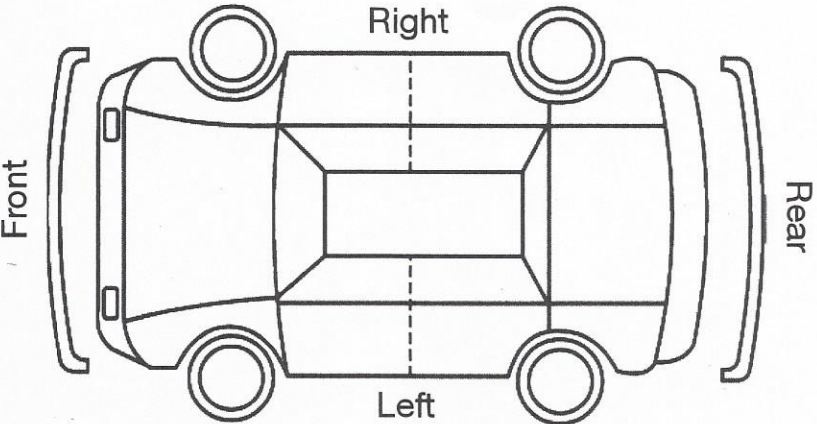
Unit 21 Old Dalby Business Park | Old Dably | Leicestershire | LE14 3NJ
 T: 01664 823877 E: ineedadrivers@virginmedia.com

The complete vehicle delivery service

Customer: _____ Contact: _____ Date: _____

Collection Address: _____	Delivery Address: _____
Postcode: _____	Postcode: _____
Contact: _____ Tel: _____	Contact: _____ Tel: _____

Description of Vehicle											Checklist	Y/N					
Make/Model				Reg/Chassis No							Log Book (V5)						
Man/Auto				Colour/Trim							Service Book						
Collection Miles				Delivery Miles							Handbook						
Fuel at time of Collection		E	1/4	1/2	3/4	F	Fuel at time of Delivery		E	1/4	1/2	3/4	F	M.O.T. (if applicable)			
Vehicle Condition / Comments															Wheel nut Key		
															Sat Nav Disc		
															Spare Wheel		
															Tools		
															Floor Mats		
															Phone Kit		
															Tax Disc		
															Expiry:/...../.....		
															No of Keys:		
															Other: _____		
Logistical Support Representative: _____										Date: _____							



Record all damage as follows:

- C:** Chip
- S:** Scratches
- D:** Dents
- X:** Missing Item
- K:** Kerbed Wheel

COLLECTION Signature: _____
 Print Name: _____
 Date: _____
 Time: _____

DELIVERY Signature: _____
 Print Name: _____
 Date: _____
 Time: _____

IMPORTANT NOTE PLEASE READ

Clients are respectfully reminded that vehicles can only successfully be appraised and damage be identified if they are clean at the time they are appraised. Logistical Support can not be held responsible for damage concealed or hidden by road dirt. The collecting driver can only undertake superficial checks to determine the immediate road worthiness of the vehicle. i.e. Tyres, lights etc. The overall mechanical